

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

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Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
International Conservation Caucus Foundation

Travel Dates:
08/18/2025 to 08/21/2025

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$375.00	\$597.00	\$325.00	\$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

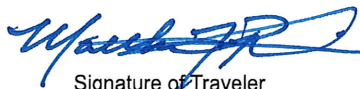
Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

12-2-2025

Date

MATTHEW ROBINSON

Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12-2-2025

Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes No

Expense Change	Revised Amount	Explanation
Meals	\$325.00	Meals per person were \$325 which was a little higher than expected because on the stakeholder gatherings on Aug 18 and 19 there were a few no shows which bumped up the per person costs to \$65 and \$63 per person. We also ended up having lunch at the airport before the flight which came out to \$23 per person.

Were there any changes to the pre-approved itinerary?

Yes No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

Yes No

Explanation: There were no additional changes to the pre-approved trip.



Advancing U.S. leadership in international conservation
through public and private partnerships and developing
the next generation of Congressional conservation leaders

2786 Georgetown Station Washington, DC 20027 | 202.471.4222 | www.iccfoundation.us

July 21, 2025

Matthew Robinson
Legislative Assistant, Senator Lisa Murkowski
U.S. Senate
By Electronic Delivery

Dear Matthew,

We are pleased to invite you to join a Congressional Staff Delegation to visit San Diego from August 18-21, 2025.

The primary purpose of this mission is to familiarize and educate the delegation on the role zoos and aquariums play in the conservation and management of the country's, and world's, most vulnerable species and habitats.

While in San Diego, participants will visit the San Diego Zoo, San Diego Zoo Safari Park, SeaWorld San Diego, and Hubbs' Seaworld Research Institute to see the research and programs that are essential to animal conservation and rehabilitation.

We will share a more detailed agenda separately, as well as provide required private sponsor travel forms. Trip expenses, including transportation, lodging, meals, and associated fees, will be covered by ICCF.

ICCF is a 501(c)(3) nonprofit organization, which acts as an informal secretariat to the leadership of the bipartisan International Conservation Caucus and Oceans Caucus, with the mission to advance U.S. leadership in international conservation and develop the next generation of congressional conservation leaders.

Thank you for taking the time to learn more about these important efforts that are underway to ensure animals and critical habitats continue to benefit local communities and the world at large for this and future generations. We look forward to having you join us.

Sincerely,

John B. Gantt
President

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Matthew Robinson

Employing Office/Committee:
MURKOWSKI, LISA

Private Sponsor(s):
International Conservation Caucus Foundation

Destination(s):
San Diego, California

Travel Dates:
08/18/2025 to 08/21/2025

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I handle the wildlife conservation portfolio for Senator Murkowski, including USFWS and NOAA appropriations.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7-22-2025

Date


Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

LISA MURKOWSKI

(Print Senator's/Officer's Name)

hereby authorize

MATTHEW ROBINSON

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.



(signify "yes" by checking box)

7/22/2025

Date



Signature of Supervising Senator/Officer

International Conservation Caucus Foundation: San Diego Staff Delegation

MATTHEW ROBINSON

Title:

None

Employing Office/Committee:

MURKOWSKI, LISA

Duty Station:

WASHINGTON,DC

Destination(s):

San Diego, California

Explain how this trip is specifically connected to the traveler's official or representational duties:

I handle the wildlife conservation portfolio for Senator Murkowski, including USFWS and NOAA appropriations.

Name of accompanying family member (if any):

Not Entered

Name and Relationship to Traveler:

None

Organization Information

Organization Name

International Conservation Caucus Foundation

Is your organization classified as a §501(c)(3)?

Yes

No

§501(c)(3) Organization Type

Private Foundation

Address

1200 Potomac St. NW

Address 2 (Optional)

None

City, State Zip

Washington, District Of Columbia 20007 United States

Phone Number

2024714222

Organization URL

History of Congressional Travel

The ICCF has hosted a number of bi-partisan congressional delegations at both the staff and member level. ICCF sponsors travel to locations that give staff and members the opportunity to see conservation programs and initiatives first hand.

Educational Activities

The ICCF hosts congressional staff and member briefings, roundtables and meetings on topics relating to international conservation as well as support caucuses from other countries with their conservation related policy priorities.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

I certify that the sponsor is not a foreign government.

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

ICCF is hosting a Congressional Staff Delegation to San Diego from August 18-21, 2025, to see first hand the role zoos and aquariums play in the conservation and management of the country's, and world's, most vulnerable species and habitats. The delegation will visit the San Diego Zoo, San Diego Zoo Safari Park, SeaWorld San Diego, and SeaWorld Hubbs Research Institute to see the research and programs that are essential to animal conservation and rehabilitation.

Explain how the purpose of the trip relates to your organization's mission.

The ICCF works to educate policymakers and their staff on issues around natural resource management and international conservation.

Is your organization the only sponsor for this trip?

Yes No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

Travel expenses paid for will not include expenditures for recreational activities.

Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives will receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/17/2025 @ 08:00 PM

Trip End Date/Time:
08/21/2025 @ 06:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

Yes No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$375.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Ground Transportation	Coach	\$375.00

Note

Travel for 2.5 days of large van service for airport pick ups and travel to and from zoo and aquarium facilities.

Lodging (Per Member/Officer/Employee: \$597.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/17/2025	08/21/2025	Hilton San Diego Airport/Harbor Island	San Diego	California	United States	3	\$199.00	No

Meals (Per Member/Officer/Employee: \$272.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/18/2025	\$0.00	\$20.00	\$50.00	\$5.00	\$75.00	San Diego	California	United States	No
08/19/2025	\$20.00	\$21.00	\$45.00	\$0.00	\$86.00	San Diego	California	United States	No
08/20/2025	\$20.00	\$21.00	\$45.00	\$0.00	\$86.00	San Diego	California	United States	No
08/21/2025	\$20.00	\$0.00	\$0.00	\$5.00	\$25.00	San Diego	California	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00)

Expense Type**Amount****Notes**

There are no miscellaneous expenses.

Additional Attachments**Document Name**

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: San Diego Staff Delegation
Travel Date(s): August 18-21, 2025
Travel Destination(s): San Diego, CA

Sponsor: International Conservation Caucus Foundation (ICCF)

John Gantt

(printed name of sponsor representative)

CEO

(title)



(signature of sponsor representative)

7/21/2025

(date)

4.

Senate:

Matthew Robinson, Sen Lisa Murkwoski

Matthew covers the environment and ocean portfolio for the Senator. Senator Murkwoski is the Co-Chair of the Senate Oceans Caucus.

Alyson Lowell, Knauss Fellow, Sen Lisa Murkwoski

Alyson covers the environment and ocean portfolio for the Senator. Senator Murkwoski is the Co-Chair of the Senate Oceans Caucus.

Jenna Mayhew, Legislative Aide, Senator Chris Coons

Jenna covers the environment portfolio for the Senator. Senator Coons is the Co-Chair of the International Conservation Caucus

House:

Dominick Porcella, Leg. Asst., Rep. Andrew Garbarino

Dominick's portfolio includes environmental conservation as well as the Zoo and Aquarium Caucus that Congressman Garbarino chairs. Congressman Garbarino is also a member of the International Conservation Caucus.

Jaelyn Evans, Leg. Asst., Rep. Mike Quigley

Jaelyn's portfolio includes environmental conservation as well as the Zoo and Aquarium Caucus that Congressman Quigley chairs. Congressman Quigley also sits on the Subcommittee on National Security, Department of State, and Related Programs, which covers international conservation funding.

Nancy Peele, CoS, Chairman Bruce Westerman

Nancy supports the Chairman on all his policy priorities. Rep Westerman chairs the House Natural Resource Committee, which covers the US Fish and Wildlife Service among other conservation priorities for the US government.

Nick Owen, Legislative Assistant, Rep. Suzanne Bonamici

Nick covers the environment and ocean portfolio for the Congresswoman. The Congresswoman is the Co-Chair of the House Oceans Caucus.



Congressional Staff Delegation to San Diego

August 18th-21st, 2025

Congressional Staff Participants Dominick Porcella, Leg. Asst., Rep. Andrew Garbarino; Jaelyn Evans, Leg. Aide., Rep. Mike Quigley; Max Undeland, Leg. Correspondent, Sen. John Boozman; Nancy Peele, CoS, Rep. Bruce Westerman; Matthew Robinson, Leg. Asst., Sen. Lisa Murkowski; Alyson Lowell, Knauss Fellow, Sen. Lisa Murkowski

Monday, August 18th

8:59 am	Depart DCA on Alaska Airlines Flight 14
11:20 am	Arrive in San Diego, transfer to hotel
12:00	Check into hotel
12:30 - 1:00 pm	Quick lunch
1:00 - 1:30 pm	Transport to Scripps Institution of Oceanography
1:30 - 2:00 pm	Overview of Marine Biodiversity and Conservation Research Programs

Dr. Jack Gilbert (Director, Microbiome and Metagenomics Center) will discuss how scientists are leveraging cutting-edge science to transform biodiversity conservation—using AI for real-time species identification, developing predictive tools like digital twins to anticipate biodiversity shifts, and advancing genetic and genomic technologies to understand species resilience and adaptation at the molecular level.

A new partnership between Scripps Oceanography and the San Diego Zoo Wildlife Alliance will unite world-class marine research and terrestrial conservation expertise to generate new tools and methodologies that can be models for global conservation efforts. Staff will also learn about the IUCN Microbial Conservation Specialist Group (MCSG), a new initiative to integrate microbiology into global conservation frameworks. A key objective of the MCSG is to embed microbial criteria into the IUCN Red List and the Red List of Ecosystems, ensuring that microbial life is assessed and protected.

2:00 - 3:00 pm	Tour of Birch Aquarium
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Harry Helling, Executive Director of Birch Aquarium, will take the delegation



on a "behind the scenes" tour of Birch Aquarium. Perched on a bluff overlooking the Pacific Ocean, Birch Aquarium features the groundbreaking work of Scripps Oceanography and UC San Diego scientists as well as conservation breeding programs and interactive exhibits. Birch Aquarium's mission is to connect understanding to protecting our ocean planet, which it achieves through engaging hands-on learning opportunities for more than 500,000 guests and 40,000-plus pre-K-12 students each year. Scripps Institution of Oceanography has maintained an aquarium facility since its founding in 1903 as directed by the original charter. This facility opened in 1992.

3:00 - 3:45 pm Overview of Southern California Coastal Ocean Observing System (SCCOOS)

Dr. Clarissa Anderson, Director of SCCOOS will brief the delegation on the Southern California Coastal Ocean Observing System (SCCOOS). The SCCOOS is one of eleven regions that contributes to the national U.S. Integrated Ocean Observing System (IOOS). The regional observing systems work to collect, integrate, and deliver coastal and ocean observations in order to improve safety, enhance the economy, and protect the environment. The principal goal of SCCOOS is to provide observations and products to a diverse stakeholder community of managers and planners, operational decision makers, scientists, and the general public. Participants will learn how SCCOOS monitors marine mammals, tracks Harmful Algal Blooms (HABs), and collects data and reports on marine mammal strandings related to HABs.

3:45 - 4:00 pm Travel to CDIP Lab at Isaacs Hall

4:00 - 4:30 pm Overview of Coastal Data Information Program (CDIP) and Lab Tour

James Behrens, Principal Engineer and Program Manager of CDIP will brief the delegation on the Coastal Data Information Program (CDIP). The CDIP is an extensive network for monitoring waves and beaches along U.S. coastlines. Through a network of over 90 permanent and mobile wave buoys, CDIP measures, models, forecasts and publicly disseminates real-time coastal wave information in 30 states, island territories, and freely associated states. Since its inception in 1975, the program has produced a vast database of publicly-accessible environmental data for use by coastal engineers and planners, scientists, mariners, and marine enthusiasts. Many of the buoys are leveraged through funding/operations partners with both public and private entities, including NOAA, US Coast Guard, NSF, DOE/NREL, Navy, IOOS and other universities, and data feeds into the National Buoy Data Center. Participants will learn about critical wave data collected at the buoy stations, as well as the extensive network of partners and stakeholders that contribute to and benefit from the program.

4:30 - 5:00 pm Return to hotel

5:30 - 7:30 pm Dinner at Coasterra with representatives from San Diego Zoo, SeaWorld,



Scripps and AZA.

Accommodations: Hilton San Diego Airport/Harbor Island

Tuesday, August 19th

8:00 am Breakfast

8:30 - 09:00 am Depart for San Diego Zoo (SDZ)

9:00 -09:30 am Welcome by SDZ Executive Director, Erika Kohler

Erika Kohler will brief the group on SDZ's history and discuss the role tourism plays in the functioning of the zoo and its associated research and programs.

9:30 - 11:45 am Overview of Wildlife Conservation & Habitat Stops, Plant Conservation and Wildlife Trafficking Impacts

The delegation will get briefed by SDZ staff whose conservation work and research is making an impact worldwide. SDZ is a designated plant rescue center and an accredited botanic garden and level IV arboretum. SDZ is home to more than 700,000 individual plants, representing approx. 3,100 species. The wide variety of extraordinary plants are meticulously curated for greatest conservation impact and are expertly propagated for wildlife habitats and diets nationwide. SDZ's plant conservation efforts are international in scope, working with partners around the world to help save some of the most endangered plants including orchids in Palau, cycads in South Africa, and oaks in California and Mexico. The team works extensively with the rarest pine tree in the world and a San Diego icon: the nearly extinct Torrey Pines.

SDZ plays a pivotal role on the front lines of emergency response to wildlife smuggling as a member of AZA's Wildlife Trafficking Alliance (WTA). WTA provides a cooperative and coordinated response protocol for the care and welfare of wildlife confiscated from illegal trade. According to WTA, the U.S. Fish and Wildlife Service seized nearly 50,000 illegally smuggled wildlife between 2015 and 2019.

11:45 am - 12:45 pm Lunch & Wildlife Presentation

The delegation will be briefed from the Wildlife Care Team about SDZ Ambassador Animals and the important role they play in educating the public on animals, their habitats and global conservation efforts.

12:45 - 1:45 pm Transit to Safari Park



- 1:45 - 2:00pm Welcome briefing by Safari Park Interim Executive Director Pat McTigue
- 2:00pm - 3:00pm Overview of Wildlife Conservation Hubs & Wildlife Safari
- Safari Park Educational Ambassador & Conservation Staff will brief the global relationships, international diplomacy, tribal partnerships, and ESA recovery efforts (condors + DoD collaborations).*
- 3:00pm - 3:15pm Break
- 3:15pm - 4:00pm Briefing by Dr. Hendrik Nollen, VP Wildlife Care
- The delegation will visit the animal hospital and get briefed on SDZ's Wildlife Care program and caring for trafficked wildlife; building the pipeline for veterinary students*
- 4:00pm - 5:30 pm Briefing by Dr. Nadine Lamberski, Chief Conservation & Wildlife Health Officer and Dr. Megan Owen, VP of Conservation Science
- The delegation will be given a tour of the Beckman Conservation Center and will be briefed on the research and conservation science endeavors, biobanking and the education and student engagement efforts.*
- 5:30 - 6:00pm Transport to Stone Brewing Company
- 6:00 - 8:00pm Reception/Dinner at Stone Brewing Company
- The delegation will participate in a stakeholder reception consisting of local and global conservation groups to highlight the far reaching zoo and aquarium partnerships and value to domestic and international conservation efforts.*

8:00pm - 8:45pm Return to hotel

Accommodations: Hilton San Diego Airport/Harbor Island

Wednesday, August 20th

8:00 - 9:00 am Breakfast

9:00 - 9:30 am Transfer to SeaWorld San Diego



10:00 - 11:00 am Welcome briefing by SeaWorld Conservation Science Director

The delegation will be briefed on the conservation research and partnerships SeaWorld has to promote and enhance global conservation efforts. This includes partnerships with Universities, SeaWorld & Busch Gardens Conservation Fund, Rising Tides, and Killer Whale Research and Conservation. The Director will also discuss SeaWorld's close partnership with NOAA and how their facilities and expertise help NOAA carry out critical functions.

11:00 am - 1:00 pm Briefing on Killer Whale Research and Conservation

The delegation will be briefed by marine biologists and killer whale specialists on the important research they are able to conduct on the killer whales in their care and how they apply it to animals in the wild. They will see behind the scenes, day-to-day care of the animals and the facilities.

1:00 - 2:00 pm Lunch

2:00 - 3:00 pm Transfer to Hubbs-Seaworld Research Institute

3:00 - 5:00 pm Tour of Hubbs-Seaworld Research Institute

Hubbs-SeaWorld Research Institute (HSWRI) is a non-profit scientific research organization committed to conserving and renewing marine life to ensure a healthier planet. Their team of experts provides innovative and objective scientific solutions to challenges threatening ocean health and marine life in our rapidly changing world.

5:00 - 7:00 pm Reception and Dinner with Hubbs-SeaWorld Research Institute President and CEO, Donald B. Kent

7:00 - 7:30 pm Return to Hotel

Accommodations Hilton San Diego Airport/Harbor Island

Thursday, August 21st

8:30 am Breakfast

10:00 am Depart for airport

1:41 pm Flight to D.C. on Alaska Airlines

9:59 pm Arrive to DCA